

Duke Undergraduate Energy Club Project Fellow Role Description



Each semester, the Duke Undergraduate Energy Club collaborates with companies and organizations in the energy and sustainability fields to establish pro-bono consulting projects for students. Through these projects, the club connects students with industry professionals, helping students build real-world skills while also delivering results for our partners.

Open to Duke University graduate students with a background in and passion for clean energy, the Project Fellow will serve in an advisory role, using their knowledge and connections to provide the project team with the proper support. An ideal candidate will have at least one year of experience working within the clean energy or technology industries, strong leadership qualities, and a passion for sustainability. They will be expected to commit between 2 and 4 hours per week to the project in which they will work directly with the undergraduate Project Manager and the client. The Fellow's responsibilities specifically include:

- Advise the project team on project work plan, procedures and strategies
- Assist finding resources (e.g. materials, personnels) helpful for project process
- Participate in client meetings and communicate with client on project design and progress

While the Project Manager will have the final say on all project-related matters, the two positions will work in tandem to oversee the “bigger picture” vision for the project. Though the Project Fellow can engage with the project as much as one desires, the Fellow will have a much smaller obligated time commitment compared to the Project Manager and will not be expected to supervise day-to-day, logistical issues during the semester.

We believe serving as a Project Fellow will offer students an invaluable experience of employing one's expertise and experience to mentor a group of passionate undergraduate students, while gaining exposure to the forefront of the energy and sustainability field through direct client-facing project work. We sincerely welcome anyone interested to apply.

Please find more information on Duke Undergraduate Energy Club projects and the Project Fellow Application on the club's [website](#).

Please reach out to Co-Directors of Projects, Tyler Ratcliffe (tyler.ratcliffe@duke.edu) and Chang Yan (chang.yan@duke.edu) with any further questions.